

Township of Upper St. Clair

THERE WILL BE A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF UPPER ST. CLAIR AT 7:30 P.M. ON MONDAY, JUNE 1, 2026 AT THE TOWNSHIP OF UPPER ST. CLAIR MUNICIPAL BUILDING, BOARD OF COMMISSIONERS' MEETING ROOM, 1820 MCLAUGHLIN RUN ROAD, UPPER ST. CLAIR, PA 15241.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Review of the Board of Commissioners' Regular Meeting Minutes of May 4, 2026. (Minutes enclosed)
5. Comments from Citizens and Taxpayers on Matters Not Included on the Agenda.

OLD BUSINESS

6. Recommendation Re. PLC26-9301 – Amendment to Chapter 93 of the Township Code entitled “Parks and Playgrounds” to add Standards for the Operation of E-Bikes and Electronically Motorized Devices on Township Property. (Memorandum and Bill No. 3-26 enclosed)

NEW BUSINESS

7. Presentation Re. Devonwood Drive Traffic Calming Study. (Memorandum enclosed)
8. Recommendation Re. Allegheny County Hazard Mitigation Plan. (Memorandum and Resolution No. 1800 enclosed)
9. Recommendation Re. Approval of Contracts. (Memorandum enclosed)
10. Recommendation Re. Community & Recreation Center Facility Enhancements Phase I - Outdoor Aquatics. (Memorandum enclosed)
11. Recommendation Re. Affirm Planning Priorities for Year 2026-2027. (Memorandum enclosed)
12. Other Business.
13. Adjournment.

BOARD OF COMMISSIONERS MEETING MINUTES

May 4, 2026

The regular meeting of the Board of Commissioners of the Township of Upper St. Clair, duly advertised and posted in accordance with law, was called to order at 7:30 PM on Monday, May 4, 2026, at the Township of Upper St. Clair Municipal Building, Board of Commissioners' Meeting Room, Upper St. Clair, PA. The Pledge of Allegiance was recited by all present.

PRESENT: Commissioner Burlingame President
 Commissioner Graves Vice President
 Commissioner Herrod
 Commissioner Madden
 Commissioner Pardini
 Commissioner Plutko
 Commissioner Thomas

 Matthew R. Serakowski Township Manager
 Mark S. Mansfield Assistant Township Manager
 Kristen L. Burch Director of Finance
 Adam A. Benigni Director of Community Development
 Irving S. Firman Township Attorney
 Michael J. Galet, P.E. Township Engineer
 Autumn Gibson Recording Secretary

PUBLIC: Approximately 32 people attended.

RECOGNITIONS

Commissioner Pardini presented a Proclamation to Mr. Keith Morse, Chief of Emergency Medical Services (EMS) Operations for Tri-Community South (TCS), in recognition of National EMS Week, May 13 - 17, 2026. The theme for this year is "EMS WEEK: Improving Outcomes, Together".

Chief Morse mentioned that EMS is facing more challenges than ever. He has been invited by Mark Mansfield to present at the Western Association of Pennsylvania Municipal Management event later this week. Chief Morse believes TCS is well supported by its municipalities, especially Upper St. Clair Township, which leads in assisting with any problems. He thanked the Township and stated it is a great place to be and appreciates everything they do for TCS.

Commissioner Thomas presented a Certificate of Achievement to the Upper St. Clair High School Boys Basketball team for their third win in a row at the Western Pennsylvania Interscholastic Athletic League (WPIAL) Championships.

Coach Holzer, praised the amazing performance of the young men this year. Despite losing ten seniors last year, the team stayed connected and improved throughout the season. They achieved remarkable wins, including winning 23 straight games, a school record. They are now one of two teams in WPIAL history to win three years in a row in the highest classification, a win not done since the early 90's. The team aims to win a fourth title next year, making history. The coach expressed appreciation for the Township's support.

Commissioner Madden presented a Certificate of Achievement and Proclamation to Upper St. Clair High School Swim Team Members Nazar Zoukovski and Catherine Miller for their wins at the Western Pennsylvania Athletic League (WPIAL) Championship and to Nazar for his win at the Pennsylvania Interscholastic Athletic Association (PIAA) Championship.

Coach Schraven complimented both swimmers on their hard work and continued success.

REVIEW OF THE BOARD OF COMMISSIONERS' REGULAR MEETING MINUTES OF April 6, 2026

Commissioner Graves moved to approve the Regular Meeting Minutes of May 4, 2026. This was seconded by Commissioner Thomas and carried with a 7-0 voice vote.

Commissioner Burlingame asked if there were any questions or comments for items not on the agenda and there were none.

PUBLIC COMMENTS

None.

OLD BUSINESS

None.

NEW BUSINESS

DISCUSSION RE. PLC26-9301-AMENDMENT TO CHAPTER 93 OF THE TOWNSHIP CODE ENTITLED "PARKS AND PLAYGROUNDS" TO ADD STANDARDS FOR THE OPERATION OF E-BIKES AND ELECTRONICALLY MOTORIZED DEVICES ON TOWNSHIP PROPERTY

Mr. Benigni stated the proposed amendment to Chapter 93 updates the Township's regulations governing parks, parklets, traffic islands and other municipally owned property by adding definitions and operational standards related to electric bicycles (e-bikes) and electronically motorized devices.

Mr. Benigni stated this ordinance continues the general prohibition on motorized devices while permitting qualifying e-bikes, subject to specific safety and operational requirements, including pathway restrictions, a 15-mph speed limit, age and helmet requirements, and pedestrian right-of-way provisions. The Board of Commissioners will review and discuss the proposed ordinance for formal consideration and potential adoption at the June 1, 2026, meeting.

In response to Commissioner Plutko's question regarding the enforcement of this code, Mr. Benigni stated that with the amendment it aids the Police Department with the enforcement of E-bike regulations, and the use on Township property.

Commissioner Burlingame asked if there were any additional questions or comments from the Board.

Commissioner Herrod stated that some kids don't realize how dangerous it is to themselves and other people. He expressed stricter rules and better knowledge is needed to help prevent serious injury.

Commissioner Thomas stated the approach is good and effective for the properties that the Township owns. We're seeing more use of e-bikes and other motorized vehicles generally or frequently with young people on public roadways and state roadways. Our ordinance cannot regulate these

situations. The Township is in contact with the State, specifically Senator Robinson, and he assured us they are preparing a bill in Harrisburg to deal with the matter regarding public roadways. Commissioner Thomas is looking forward to seeing that go into effect.

Commissioner Graves highlighted the dangers of e-bikes on trails in the South Hills, where flat areas are limited. He expressed concern for pedestrians who may not hear approaching riders due to earbuds. He emphasized the need for regulations, including a 15-mph speed limit, and called for strict enforcement to prevent accidents. Commissioner Graves expressed concern that without these measures, someone could be injured by an e-bike, even at lower speeds.

Mr. Matthew Serakowski, stated in regards to enforcement of this amendment, the police department does run regular quad patrols through Boyce Mayview Park, along with several of our other parks.

Commissioner Burlingame asked if there were any additional questions or comments from the public and there were none.

Commissioner Burlingame thanked Mr. Benigni for his time and stated that other Townships throughout Western Pennsylvania are also experiencing issues with E-bike riders.

RECOMMENDATION RE. ESTABLISH PUBLIC HEARING RE. PLC26-1301 – ZONING TEXT AMENDMENT TO CHAPTER 130 OF THE TOWNSHIP CODE ENTITLED “ZONING” TO ADD A DEFINITION OF TOBACCO/VAPE SHOP TO SECTION 130.3, DEFINITIONS AND ADD TOBACCO/VAPE SHOP AS A CONDITIONAL USE IN THE C3, REGIONAL SHOPPING CENTER DISTRICT

Mr. Benigni stated that the Township has initiated a proposed zoning text amendment to Chapter 130 of the Township Code to address the classification and regulation of Tobacco/Vape Shops. The amendment would establish a formal definition for “Tobacco/Vape Shop” within Section 130.3 (Definitions) and permit this use within the C3 Regional Shopping Center District as a conditional use.

Mr. Benigni stated the purpose of this amendment is to provide clarity in the Township Code regarding these types of businesses and to ensure they are appropriately regulated and located in areas consistent with the Township’s planning objectives. By designating tobacco and vape shops as a conditional use within the C3 District, the Township maintains oversight through the conditional use process while allowing for their consideration in areas intended for regional-scale commercial activity.

It is recommended that the Board of Commissioner’s establish the public hearing on June 6, 2026, by adoption of Resolution No. 1798. This may be accomplished by a simple motion and roll call vote.

MOTION AND VOTE TO APPROVE RESOLUTION NO. 1798

Commissioner Herrod moved to approve Resolution No. 1798 Re. Establish Public Hearing PLC26-1301 – Zoning Text Amendment to Chapter 130 of the Township Code Entitled “Zoning” to Add a Definition of Tobacco/Vape Shop to Section 130.3, Definitions and Add Tobacco/Vape Shop as a Conditional Use in the C3, Regional Shopping Center District. This was seconded by Commissioner Madden and carried with a 7-0 roll call vote.

PRESENTATION RE. 2024 DEVONWOOD DRIVE TRAFFIC CALMING POLICY

Mr. Zach Stehle, Township Traffic Engineer, Trans Associates, shared a presentation for the Board of Commissioners reviewing the Devonwood Drive Traffic Calming Study conducted in the fall of 2024. Devonwood Drive, a half-mile residential local road connecting Murdstone Road and Washington Road, features three local intersections and one providing access to the High School and a church. The analysis focused on three segments of the road. Traffic calming measures are applicable to local or collector streets; Devonwood Drive, characterized by pedestrian and bicycle activity, meets the criteria for a local road. For comparison, the study used local street traffic calming criteria requiring a threshold of 2,000 vehicles per day, an 85th percentile speed over 10 mph above the posted limit, and a peak hour volume exceeding 200 vehicles.

In addition, the evaluation of All-Way Stop Control criteria for unsignalized local road intersections involved referencing traffic control manuals and PennDOT's publication. Applicable warrants sight distance at each intersection, and eight-hour traffic volume. It was emphasized that stop control should not be implemented solely for limited corner sight distanced speed control.

Mr. Stehle stated the data collection phase for Devonwood Drive included measuring traffic volume, speed, and crash data. The road is 22 feet wide, has a maximum grade of 10% and features three unsignalized intersections, a small traffic circle, and a median island. Two marked crosswalks help pedestrians cross between the church and the parking lot. Parking is mostly allowed, with some restrictions. Sight distances were checked at the intersections, and crash data from 2019 to 2023 was analyzed.

Mr. Stehle reported on traffic data collected from November 18th to November 24th, 2024. The warm and dry weather did not affect the results. The area between Washington Road and Blairmont Drive saw about 2,100 vehicles daily, with a peak of 211 vehicles during busy hours and an 85th percentile speed of 26 mph. He stated west of Hycroft Drive, traffic dropped to under 1,600 vehicles per day. The volumes decreased further on Devonwood Drive while speeds reached 33 mph in a flat section. The data collection method ensured accurate readings.

Mr. Stehle stated that the traffic study showed that only one of three locations met the daily volume threshold. The 85th percentile speed was below 10 mph, failing to meet the peak hour traffic volume criteria. There were no reportable crashes from January 1, 2019, to December 31, 2023, leading to no recommended traffic calming measures. He stated the average daily traffic met peak hour volumes only near Route 19, with lower volume moving west. Increased traffic likely came from a nearby church. The 85th percentile speed was between 25-33 mph. No intersections met the criteria for All-Way Stop Control along Devonwood Drive.

In response to Commissioner Burlingame's question regarding the completion of another traffic study in May while school is still in session, Mr. Serakowski stated his expectation would be to have this accomplished.

Commissioner Burlingame stated the Board would like to maintain the same criteria used two years ago and asked if this policy is consistent with other Township's in the South Hills. He stated they would like to have a study done in the month of May. In response, Mr. Serakowski confirmed that this policy is consistent with other Townships in the South Hills. He also stated that another study could be done following the adoption of the policy and the school district would oversee any bus stop movement.

Mr. Stehle confirmed that the 85th percentile speed is the industry standard when comparing the speed thresholds per the vehicle code. There is a 10 mph threshold and ADT peak hour volumes are similar to respective Township's.

Commissioner Burlingame asked if there were any questions from the Public or the Board.

Mr. Matt Amick, 192 Devonwood Drive, stated he appreciated the summary of the study and proposed conducting another one. He pointed out that speed data was not collected at a key section near his home, which is important for the report's context. He submitted a document prepared with his neighbors for the Board of Commissioners. He acknowledged some misunderstanding on his part regarding traffic calming expertise but indicated he felt compelled to act after witnessing unsafe conditions for his family. Mr. Amick measured speeds of 41 mph on his street with a radar gun, noting that is not the fastest observed. Mr. Amick stressed the need for action to address safety concerns, especially when children are outside, and supported the Board's efforts in this process.

Mr. Cliff Rowe, 2119 Blairmont Drive, stated there are several kids in the neighborhood who frequently ride bikes. He questioned the traffic study being done in the middle of November when Murdstone Road was closed for construction and may not have been the best use of Township resources.

Mr. Amick stated Mr. Benigni was kind enough to send one of the residents requested results on the prior traffic calming study that had been done. He didn't believe that where speed bumps or other measures were implemented, that all three of those criteria were actually met. In response to Mr. Rowe's point regarding voting on this policy, Mr. Amick stated the criteria is too harsh for this street and inquired if there is a way to not meet all of the thresholds and still vote on the policy.

Commissioner Burlingame asked if there were any additional questions or comments from the Public or the Board.

Commissioner Thomas stated that Devonwood Drive intersects Murdstone Road and Panther Pass, and he noted that construction on Murdstone Road during the study periods needs to be considered for future studies. He stated that speeding tends to occur before high school classes start and just after they end. Mr. Thomas stated that communication with school police revealed that congestion, not speeding, is an issue on Panther Pass. He suggested that delays on Panther Pass could lead drivers to speed on Devonwood Drive. He emphasized that any traffic study must reflect the critical times for speeding and take current road conditions into account.

Mr. Matt Lanz, 191 Devonwood Drive, stated they do have the speed signs that have been set up for the past four weeks and asked if there has been any data available from that study. In response Commissioner Burlingame stated that the Township does not have that information available to present tonight.

In response to Mr. Lanz's inquiry regarding a current Right-to-Know request that the Police Department and Community Development are working on, Mr. Serakowski emphasized the need to release all information together to address the submitted questions clearly. He stated with school ending in May, if delays occur, the study will have to take place in September when school resumes. Mr. Serakowski stated the Board plans to review everything since the available data is over a year old and residents have concerns about it. He stated the Township will follow the adopted policy and provide updates at the next meeting in June. Mr. Serakowski stated that if the Board votes tonight, it will be based on this evening's presentation.

In response to Commissioner Maddens inquiry regarding All-way stop sign criteria, Mr. Stehle confirmed that PennDOT publishes to the official traffic control devices that reference MUTCD (Manual Uniform on Traffic Control Devices). MUTCD outlines numerous criteria and these three were the most applicable. It provides additional guidance where stop signs are to be implemented. In this case they are not to be implemented due to limited corner site distance and to control speeds.

Mr. Rowe asked if the speed limit can be reduced to 15 mph in the neighborhood. He stated the current speed limit is 25 mph.

In response to Mr. Rowe's question, Mr. Stehle stated the statutory speed limit in residential districts is 25 mph unless there is an engineering study that justifies the reduction to 15 mph.

Commissioner Burlingame stated the Board would like to have a study done that encompasses the school traffic that was discussed tonight. The Board would like the criteria to be consistent to what was used previously and will render a decision based upon that criteria. In response Mr. Serakowski stated that staff will move forward with the study.

RECOMMENDATION RE. APPROVAL OF CONTRACTS

Mr. Mansfield stated that Staff recommends the following contracts for the Board's approval in accordance with Township Code.

Cleveland Brothers Caterpillar, Murrysville, PA	One (1) 2026 Caterpillar 255-05 Skid Loader	\$85,111.00
General Recreation, Inc. Newton Square, PA	Tustin Park Playground Structure	\$84,568.20
Allegheny Fence Construction Co., Inc. Pittsburgh, PA	Municipal Basketball Playground Fence	\$69,460.00
Stryker Sales, LLC Chicago, IL	Six (6) Model 6507 Power-Pro Ambulance Electronic Stretchers	\$199,961.76

Commissioner Graves inquired about the Tustin Park Playground Structure and questioned whether the park designs were created from discussions or were randomly chosen. In response, Mr. Mansfield stated that the various styles were created from Recreation and Public Works.

Commissioner Plutko added that there is a significant mudslide at Tustin Park that needs to be addressed. In response Mr. Mansfield confirmed, it will be addressed.

A simple motion and voice vote will authorize these contracts.

Commissioner Burlingame asked if there were any questions from the public or the Board and there were none.

MOTION AND VOTE TO APPROVE CONTRACTS

Commissioner Thomas moved to approve the above contracts. This was seconded by Commissioner Graves and carried with a 7-0 voice vote.

RECOMMENDATION RE. CABLE COMMUNICATIONS FRANCHISE AGREEMENT RENEWAL WITH COMCAST OF COLORADO/PENNSYLVANIA/WEST VIRGINIA LLC

Mr. Mansfield stated that Staff is recommending the Board's approval to execute the Cable Franchise Renewal Agreement between the Township of Upper St. Clair and Comcast of Colorado/Pennsylvania/West Virginia, LLC. Staff recommends Board approval of Resolution No. 1799 to authorize the execution of the Cable Franchise Renewal Agreement between the Township of Upper St. Clair and Comcast of Colorado/Pennsylvania/West Virginia, LLC. This can be accomplished by a motion and roll call vote.

Commissioner Burlingame asked if there were any questions or comments from the Board.

In response to Commissioner Thomas's question regarding an increase in revenue with the adoption of this agreement, Mr. Mansfield stated it would likely remain the same. Both vendors are about \$50,000 per quarter based on the number of Township residents that are plugged into cable.

In response to Commissioner Plutko's question regarding the length of the contract, Mr. Mansfield stated that these agreements have been 12-15 years in the past.

MOTION AND VOTE TO ADOPT RESOLUTION NO. 1799

Commissioner Herrod moved to adopt Resolution No. 1799 Re. Cable Communications Franchise Agreement Renewal with Comcast Colorado/Pennsylvania/West Virginia LLC. This was seconded by Commissioner Madden and carried with a 7-0 roll call vote.

OTHER BUSINESS

Commissioner Burlingame stated that the new Fire Department apparatus looks great, but the addition of many new members looks even better. Commissioner Burlingame noted the positive recruitment efforts made over the past few years. Commissioner Burlingame thanked Staff for everything and stated the safety and security of our Township is in a better place.

Commissioner Herrod stated his appreciation for Chief Hale and his leadership.

ADJOURNMENT

Following a motion for adjournment by Commissioner Pardini and a second by Commissioner Plutko which carried with a 7-0 voice vote, the meeting was adjourned at approximately 8:33PM.

Autumn Gibson
Recording Secretary
May 4, 2026

MEMORANDUM

To: Matthew R. Serakowski, Township Manager

From: Adam A. Benigni, AICP, Director of Planning and Community Development

Date: May 29, 2026



Subject: **RECOMMENDATION RE. PLC26-9301 – AMENDMENT TO CHAPTER 93 OF THE TOWNSHIP CODE ENTITLED “PARKS AND PLAYGROUNDS” TO ADD STANDARDS FOR THE OPERATION OF E-BIKES AND ELECTRONICALLY MOTORIZED DEVICES ON TOWNSHIP PROPERTY.**

The proposed amendment to Chapter 93 updates the Township’s regulations governing parks, parklets, traffic islands, and other municipally owned property by adding definitions and operational standards related to electric bicycles (e-bikes) and electronically motorized devices. The ordinance continues the general prohibition on motorized devices while permitting qualifying e-bikes, subject to specific safety and operational requirements, including pathway restrictions, a 15-mph speed limit, age and helmet requirements, and pedestrian right-of-way provisions.

Staff Recommendation

Staff recommends that the Board of Commissioners adopt Bill No. 3-26. This may be accomplished by a roll call vote.

Attachments

1. Bill No 3-26

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BILL NUMBER 3-26

DATE ADOPTED _____

ORDINANCE NO. _____

TOWNSHIP OF UPPER ST. CLAIR

AN ORDINANCE OF THE TOWNSHIP OF UPPER ST. CLAIR, A HOME RULE MUNICIPALITY OF THE COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 93 OF THE TOWNSHIP CODE "PARKS AND PLAYGROUNDS" TO UPDATE CERTAIN CODE SECTION REFERENCES CONTAINED THEREIN

WHEREAS, Chapter 93 of the Code of the Township "Parks and Playgrounds" has been reviewed by the Township Manager, the Director of Planning & Community Development, the Director of Director of Recreation & Leisure Services and the Township's Police Department and it has been determined that certain Code section references should be corrected; and

WHEREAS, the Township desires to amend Chapter 93 of the Code of the Township to address the referenced Code section references; and

WHEREAS, the Board of Commissioners has given careful consideration to all public comments and has determined that adoption of this Ordinance is beneficial to the health and welfare of the citizens of the Township.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF UPPER ST. CLAIR, and it is hereby ordained and enacted by the authority of the same that:

SECTION 1. Section 93.1. "Definitions", is hereby amended by the following insertions shown in highlighted text:

The following terms, when used in this chapter, shall have the meanings ascribed to them in this section:

E-BIKE - A pedalcycle not more than 100 pounds with two or three wheels more than 11 inches in diameter, manufactured or assembled with an electric motor system rated at not more than 750 watts and equipped with operable pedals and capable of a speed not more than 20 miles per hour on a level surface when powered by the motor source only. The term does not include a

device specifically designed for use by persons with disabilities.

ELECTRICALLY MOTORIZED DEVICE - Includes but is not limited to motor-driven cycles (a motorcycle, including a motor scooter, with either an electric or combustion-powered motor) and onewheels (a self-balancing electric skateboard with a single tire).

PEDESTRIAN - Any person traveling on foot, including those using mobility aids such as wheelchairs.

SECTION 2. Section 93.2. "Rules and regulations", is hereby amended by the following insertions shown in highlighted text:

93.2.14. No **ELECTRICALLY MOTORIZED DEVICE**, motorcycles, motor scooters, minibikes or gas powered vehicles will be permitted to operate within parks, parklets, or traffic islands or any other municipally-owned property except that **E-BIKES**, as defined in § 93.1, are permitted subject to the regulations set forth in § 93.2.22 through § 93.2.27.

...

93.2.22. Operation of E-BIKES.

93.2.22.1. Purpose. The purpose of this section is to ensure the safety and enjoyment of all residents and visitors in Township PARKS, PARKLETS, TRAFFIC ISLANDS and all other municipally-owned property by regulating the use of E-BIKES.

93.2.22.2. Compliance with Pennsylvania Vehicle Code. All persons operating a motor-driven cycle, as defined in § 93.1, shall be subject to all duties applicable to the driver of any other vehicle under the Pennsylvania Vehicle Code (Title 75), except as to special provisions contained in Chapter 35 of the PA Vehicle Code and except as to those provisions of the PA Vehicle Code which by their nature can have no application. This includes but is not limited to appropriate titling and registration requirements set forth by the Pennsylvania Department of Transportation.

93.2.22.3. Appropriate Use.

93.2.22.3.1. A person propelling an E-BIKE shall not ride other than upon or astride a permanent and regular seat attached to the device.

93.2.22.3.2. No E-BIKE shall be used to carry more persons at one time than the number for which the device is designed and equipped.

93.2.22.4. Helmet Requirement. All operators of E-BIKES under the

age of twenty-one (21) must wear a helmet at all times while operating the device.

93.2.22.5. Pathway Restrictions.

93.2.22.5.1. E-BIKES must remain on asphalted or concreted pathways at all times while operating in Township PARKS, PARKLETS and all other municipally-owned property.

93.2.22.5.2. E-BIKES are prohibited from being used on grass, fields, or open spaces within PARKS, PARKLETS and all other municipally-owned property, including shelters, courts, playgrounds, and picnic areas.

93.2.22.6. Age Restrictions. All operators of E-BIKES must be at least 16 years of age.

93.2.22.7. Speed Limits. The maximum speed limit for E-BIKES on pathways in PARKS, PARKLETS and all other municipally-owned property is 15 miles per hour.

93.2.22.8. Yielding to PEDESTRIANS. All operators of E-BIKES must yield the right-of-way to PEDESTRIANS at all times while on Township property. This includes:

93.2.22.8.1. Reducing speed and preparing to stop when approaching PEDESTRIANS.

93.2.22.8.2. Giving an audible signal before overtaking and passing PEDESTRIANS.

93.2.22.8.3. Maintaining a safe distance from PEDESTRIANS at all times.

93.2.22.9. Hours of Operation. E-BIKES may only be operated in PARKS and PARKLETS from dawn to dusk, consistent with § 93.2.13.

93.2.23.10. Responsibility of Parent or Guardian. The parent of any child or the guardian of any ward shall not authorize or knowingly permit the child or ward to violate any of the provisions of this section relating to the operation of an E-BIKE.

SECTION 3. ALL ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

ORDAINED AND ENACTED THIS 1ST DAY OF JUNE, 2026.

TOWNSHIP OF UPPER ST. CLAIR

ATTEST:

By: _____
President, Board of Commissioners

Township Manager/Secretary

MEMORANDUM

To: Matthew R. Serakowski, Township Manager

From: Adam A. Benigni, AICP, Director of Planning and Community Development 

Date: May 29, 2026

Subject: DEVONWOOD DRIVE TRAFFIC CALMING STUDY.

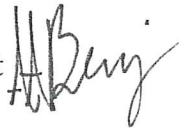
At the May 4, 2026, Regular Meeting, Trans Associates presented the results of the Devonwood Traffic Calming Study conducted in December 2024. Following the presentation, the Board of Commissioners directed the Township Traffic Engineer to collect additional data to determine if the Township's Traffic Calming Policy warrants were met.

At the June 1, 2026 Regular Meeting, Zack Stehle, P.E., from Trans Associates will present the updated results of the Devonwood Drive Traffic Calming Study.

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MEMORANDUM

To: Matthew R. Serakowski, Township Manager

From: Adam A. Benigni, AICP, Director of Planning and Community Development 

Date: May 29, 2026

Subject: RECOMMENDATION RE. ALLEGHENY COUNTY HAZARD MITIGATION PLAN

The Allegheny County Department of Emergency Services has been accumulating data and community input through various meetings to update the county-wide Hazard Mitigation Plan (HMP). FEMA has notified Allegheny County that the HMP is Approved – Pending Adoption. Formal approval by the Board of Commissioners is necessary to be eligible for future aid from state and federal agencies in the event of a disaster. In addition, the Township's adoption of the plan assists with our Community Rating System (CRS) rating for the National Flood Insurance Program.

Staff Recommendation

Staff recommends that the Board of Commissioners adopt Resolution No. 1800. This may be accomplished by a simple motion and roll call vote.

Attachment

Resolution No. 1800

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TOWNSHIP OF UPPER ST. CLAIR

RESOLUTION NO. 1800

A RESOLUTION OF THE TOWNSHIP OF UPPER ST. CLAIR, A HOME RULE MUNICIPALITY, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE ALLEGHENY COUNTY 2026 HAZARD MITIGATION PLAN.

WHEREAS, the Township of Upper St. Clair, Allegheny County, Pennsylvania is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety; and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities; and

WHEREAS, the Township of Upper St. Clair acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds; and

WHEREAS, the Allegheny County 2026 Hazard Mitigation Plan has been developed by the Allegheny County Emergency Management Agency and the Allegheny County Planning Commission in cooperation with other county departments, and officials and citizens of the Township of Upper St. Clair; and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Allegheny County 2026 Hazard Mitigation Plan; and

WHEREAS, the Allegheny County 2026 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Upper St. Clair, and it is hereby resolved by the authority of the same:

THAT, the Allegheny County 2026 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the Township of Upper St. Clair; and

THAT, the respective officials and agencies identified in the implementation strategy of the Allegheny County 2026 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED THIS 1ST DAY OF JUNE, 2026.

TOWNSHIP OF UPPER ST. CLAIR

By: _____
President, Board of Commissioners

ATTEST:

Township Manager/Secretary

MEMORANDUM

To: Board of Commissioners

From: Matthew R. Serakowski, Township Manager

Date: May 29, 2026

Subject: **RECOMMENDATION RE. APPROVAL OF CONTRACTS**

Staff recommends the following contracts for the Board's approval in accordance with Township Code:

Keith's Truck Service Duncansville, PA	One (1) 9' reading Classis II Service Body with Lighting Upfit	\$63,097.00
G&G Fitness Equipment Williamsville, NY	C&RC Fitness Equipment	\$85,932.15
JB Mechanical Washington, PA	Community & Rec Center Aquatics Ductwork Replacement	\$168,000.00

A simple motion and voice vote will authorize the above actions.

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MEMORANDUM

To: Board of Commissioners

From: Matthew R. Serakowski, Township Manager

Date: May 29, 2026

Subject: **RECOMMENDATION RE. COMMUNITY & RECREATION CENTER FACILITY ENHANCEMENTS PHASE I – OUTDOOR AQUATICS**

Attached are two previously received memos regarding the recent bidding results for the Community & Recreation Center (C&RC) Enhancements Phase 1 – Outdoor Aquatics.

The first memo from Mark Edelmann, WMF Architects, provides a summary of the bid results along with a further review of the variances between the preliminary project estimates and the actual bid results. Mr. Edelmann provides examples of uncertainties that have occurred in the energy and commodities markets, the required construction timing, and the various complexities that evolved as the project scope was finalized; all driving final bid numbers. He further opines that this cost is unlikely to improve should the Township consider rebidding the project.

The second memo from Director of Recreation, Chris Biswick, and Director of Finance, Kristen Burch, also highlights the bid results while elaborating on potential funding and/or project alternatives. Financing the current project as bid is certainly possible using the budgeted allocation and some form of additional borrowing; however, this alternative presents risks regarding future planned and unplanned capital needs for the C&RC.

Several more conservative approaches might include proceeding with the bids minus the speed slide entirely, or at least minus the apparatus (to be added in a different phase). In this case, the project would still exceed the estimated cost/budgeted funding and thus require supplemental financing.

An alternative approach that was mentioned by Staff at this past week's Informational and General Affairs meeting would be to send the project back to the C&RC Implementation Advisory Committee (IAC) to review and develop a new modified design for rebid at a future date, potentially in 2027. Another approach the IAC may consider would include flipping the phases and focusing on the interior building enhancements at this time considering early construction estimates. However, those values would also require further review considering the current market.

The C&RC has historically maintained healthy capital improvement reserves, which was essential while navigating operations during Covid shutdowns. We must remain attentive that future unknown factors could adversely impact this relatively consistent growth. Overall, we do believe, however, that the C&RC will continue to generate reliable funding for future prioritized improvements, and/or desired expansion elements.

The C&RC Facility Enhancements Phase 1 bids remain valid for up to 60 days; so, the Board may hold off on taking action Monday evening if you choose while this matter receives further consideration. In the alternative the Board may take action to reject the bids and move forward with renewed focus on the entire project. Either way Staff is not recommending approval of the bids at this moment in time. Mark Edelmann will attend the Regular Board Meeting, Monday, June 1, 2026, to review the current bid results and answer questions from the Board.

Attachments (2)



MEMORANDUM

To: Matthew R. Serakowski, Township Manager

From: Christopher Biswick, Director of Recreation and Leisure Services
Kristen Burch, Director of Finance

Date: May 22, 2026

Subject: **Outdoor Pool Enhancement Project – Bid Review and Potential Project Alternatives**

Following recent discussions with Mark Edelmann from Weber Murphy Fox (WMF), and in response to increased costs driven by current market conditions reflected in the recent bid results, staff has determined that at the current bid pricing, the project cannot be supported solely through available Capital Reserve Funds without materially impacting the C&RC's ability to fund other planned capital improvements and maintain prudent reserve levels.

Staff has identified several potential options for Board consideration, including:

- Rejecting all bids and re-bidding the project at a later date in hopes of more favorable market conditions;
- Revising or reducing project scope elements to align construction costs more closely with available funding;
- Phasing the project over multiple years to spread costs across future capital budgets;
- Utilizing a combination of Capital Reserve funding and external financing, such as bank loans or bond issuance;
- Identifying alternative funding sources such as local, state, or federal grant opportunities
- Deferring the project until additional reserves can be accumulated.

Staff has established the following priorities for the outdoor pool enhancement project in order of importance:

1. Security improvements at the entrance area
2. Increased pool surface area
3. Family splash pad enhancements
4. Speed slide installation

This prioritization reflects the operational and guest-service needs identified by staff and may assist in determining the most appropriate path forward should scope adjustments become necessary.

Based on the above priority structure, possible alternatives to consider include (but are not limited to):

- **Alt 1:** Eliminate the speed slide from Phase 1 to reduce overall project costs while still maintaining the primary enhancement objectives.
- **Alt 2:** Reverse the sequencing of Phase 1 and Phase 2. Although the future cost of Phase 1 would likely increase due to inflation and continued market escalation, this approach would provide additional time to evaluate alternative solutions and develop a contingency

Township of



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Upper St. Clair

plan should current market conditions improve. Additionally, this option would allow for further refinement and planning of future outdoor pool design enhancements.

- **Alt 3:** Bring the matter back to the C&RC Implementation Advisory Committee for further review and discussion prior to moving forward with a revised scope or sequencing approach.

Staff recommends further evaluation of project priorities, long-term capital impacts, and potential financing strategies before proceeding with award of the bids.



WEBER MURPHY FOX

ARCHITECTURE INTERIORS CONSTRUCTION MANAGEMENT
LAND DEVELOPMENT AND PLANNING HISTORIC PRESERVATION

May 22, 2026

Mark Mansfield, Assistant Manager
Township of Upper St.Clair
180 McLaughlin Run Road
Upper St.Clair, PA 15241

Re: **C&RC PH-1 Outdoor Pool Area Improvements
Bid Summary Supplemental 5/27/2026 BOC Meeting Information**

Dear Mark;

Unfortunately, I will be unable to attend the 5/27/2026 USC Board of Commissioner's meeting due to a previous commitment that I cannot miss.

Per our discussion today, please consider this memo as supplemental information for the BOC Meeting, to the USC-C&RC PH-1 Bid Summary & Recommendations information that we previously provided to the Township.

Project bid day project costs; \$5,731,432.51 varied significantly from our most recent estimate of probable construction costs; \$3,377,976.00 that we provided to the Township on 4/22/2026.

Unfortunately, the requirement of completing the bidding documents in a compressed schedule required to achieve the ordering of the 7 to 9 month speed slide lead-time did not allow us to provide an updated estimate based on the final fully-engineered construction documents that included the full; civil, aquatics, structural & MPET final design documents. Significantly more work was identified and clarified in the final engineered project bidding documents, particularly the extend of underground site & aquatics utilities required to complete the project, with the majority of this being under the existing concrete pool deck- requiring concrete cutting, excavation, new utility placement & replacement of an expanded area of concrete deck.

Based on our interviews with the bidders, other unavoidable project variables that significantly drove costs were;

- Loss of construction work efficiency of a winter construction project & significant additional general conditions costs associated.
- Protection of existing facilities in place (existing pool & deck) in the immediate & confined site work area.
- Current fuel costs & unknown materials cost variables for the next one-year duration that this project is scheduled to be complete.

We know better & should have provided the Township with an updated final estimate of probable costs reflecting the fully completed & engineered project design that was bid in the current construction cost

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CLEVELAND ERIE STATE COLLEGE SAN ANTONIO

climate and delayed the bidding until those full costs were known.

Project bids do represent the current market value of any project & we know that project costs will only likely increase without a significant reduction in the project scope. Assume a 4% normal annual increase in construction costs year over year, barring economic anomalies that can further increase construction pricing.

Based on the current construction market, we do not believe simply rebidding the project will produce any significant variances in cost without significant modification of project design & scope.

Potential Options Going Forward:

- Option-1:** Consider awarding the current bids at the current bid costs & complete the project as designed for a Memorial Day 2027 opening.
Construction Contract Cost: \$5,731,432.51
- Option-2:** Accept the current bids & consider elimination of the Speed Slide apparatus, leaving the speed slide foundation & supply utilities in place, for the Fall of 2027 installation. This would require some minor re-design and change orders to Contract(s) No.2, No.3 & No.4 at this time to clarify the work reduction and allow the project to remain on the current completion date of 5/1/2027.
Estimated Construction Contract Cost: \$5,174,632.51 (Exact pricing would need verified with Vortex and the awarded contractors).
- Option-3:** Accept the current bids & consider elimination of the Speed Slide apparatus completely, including slide foundations, slide filter building & equipment and associated site water & electric lines. This would make it difficult, operationally disruptive, and significantly more costly to install the speed slide at a later time. This would require some minor re-design and change orders to Contract(s) No.1, No.2, No.3 & No.4 at this time to clarify the work reduction and allow the project to remain on the current completion date of 5/1/2027.
Estimated Construction Contract: \$5,031,432.51 (Exact pricing would need verified with Vortex and the awarded contractors).
- Option-4:** Reject all bids and consider a smaller scale redesign for the outdoor pool area improvements that would meet your budget. This would likely require delaying the project completion to the 2028 Memorial Day Season.

Consider completing the scheduled Phase-2 Indoor C&RC work in the Fall 2026 / Winter 2027 season if feasible.

There certainly may be other options available that may suit your needs, and I assure you that we are committed to assist in any way possible.



Sincerely;

Mark M. Edelman, RA
Weber Murphy Fox, Inc.
D: (814) 920-1940, C: (412) 720-2849
Email: medelmann@wmf-inc.com

C: Matt Serakowski- USC
 Mark Mansfield- USC
 Kristen Burch- USC
 Chris Biswick- USC
 Paul Besterman- USC
 Genna Druzak- WMF

MEMORANDUM

To: Board of Commissioners

From: Matthew R. Serakowski, Township Manager

Date: May 29, 2026

Subject: **RECOMMENDATION RE. AFFIRM PLANNING PRIORITIES FOR YEAR 2026-2027**

On Monday, February 23, 2026, the Board of Commissioners and Department Directors convened to hold a biennial planning priorities session.

At that time the group received the following documents for review and consideration:

- 2024-2025 Planning Priorities
- 90 Day Look Back/Look Forward & Matters Not Included in the BOC 2024-2025 Planning Priorities Report (December 2025)
- 2025-2035 Comprehensive Plan Implementation Table
- 2026 Budget Highlights – “Accomplished in 2025” and “New for 2026”

In addition, the following online documents were provided for prior review:

- 2025-2035 Comprehensive Plan
- 2026-2030 Capital Improvements Program
- Community & Recreation Center Post COVID Facility Assessment
- 2016 Parks and Recreation Plan

As a result of the February working session, the group developed a comprehensive list of projects and tasks to be considered for the 2025-2026 period.

Following a review and refinement of the list of potential objectives, over the past few months, a final tally sheet was delivered and voted upon by the Board and Department Directors. Attached for your review is the final tally sheet and the draft of the top planning priorities for 2026-2027.

The Board may take action at the Regular Board of Commissioners Meeting on June 1, 2026, to affirm the **2026-2027 Planning Priorities** for the remainder of 2026-2027.

Thank you.



enclosure

pc: Mark S. Mansfield, Assistant Township Manager
Kristen Burch, Director of Finance
Adam A. Benigni, Director of Planning & Community Development
Irving S. Firman, Township Attorney

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PLANNING PRIORITIES
2026-2027
Board of Commissioners' Planning Session
February 23, 2026

BUDGETARY ITEMS

Hold the line on taxes
Maintain Financial Health within Established Fiscal Policies
Maintain AA+ Bond Rating
Develop a Popular Annual Financial Report (PAFR)
Continued Financial Oversight & Support for all Departments
Provide Financial Oversight of the C&RC Enhancement Project
Manage Future Financial Pressures

**TOWNSHIP SUCCESSION PLANNING & EMPLOYEE RECRUITMENT,
RETENTION, TRAINING AND MENTORING**

Township Staff Recruitment Efforts
Prioritize People: Staff Coaching & Mentoring

POLICE DEPARTMENT ITEMS

Obtaining Police Department State Accreditation
Continued Focus on Police Department Training Efforts and Maintaining the Training Budget
Continue to Maintain and Build Upon the Intersection Camera System
Continue to Support and Maintain the Police Department Engagement with SHACOG Cooperative
Police Services
Reestablish the Citizens Police Academy
Continued Speed Enforcement Within the Township

C&RC FACILITY ENHANCEMENTS IMPLEMENTATION PHASE I & II

Implement Phases I and II of the Recommended Enhancements
Timely Execution of C&RC IAC Enhancements

FIRE DEPARTMENT ITEMS

Fire Department Strategic Planning
Emphasize Training of Fire Department
Maintain and Increase Membership
Strengthen Communication with Surrounding Community – Mutual Aid Fire Departments
Maintain Citizens Fire Academy
New Aerial Implementation
Support the Duty Shift Initiative
Pursue Grant Funding for Preemptive Signaling in Front of the Main Fire Station
Capital Planning for New Concrete Pad for Main Fire Station; Diesel Exhaust System Upgrade,
and Fire Station 2 (Morton Upgrades)
Board Continued Support – Public Safety and Fire Department Efforts

SALT STORAGE FACILITIES UPGRADES & IMPROVEMENTS